

Snake River School/Community Library District
Board of Trustees Meeting
December 5, 2022

I) Welcome and Call to Order:

The library board meeting was called to order at 5:45 p.m. by Vice Chairman Jay Millan. Also attending were Sydnee Hale and Kerry Christiansen. Natalie Raymond was absent. Josh Sorensen arrived at the meeting at 5:50 p.m. Also attending were Library Director Sherrilynn Bair and Board Clerk Terisa Coombs.

II) Pledge/Prayer

Jay Millan opened the meeting with the Pledge of Allegiance.

III) Approval of Agenda:

A motion to approve the agenda was made by Sydnee Hale and seconded by Kerry Christiansen. All the board members present voted aye. Motion passed 3-0.

IV) Approval of Minutes:

Kerry Christiansen moved and Jay Millan seconded to approve the minutes of October 17, 2022 as they have been written. All the board members present voted aye. Motion passed 3-0.

Josh Sorensen arrived at 5:50 p.m.

V) Financial Statements

A discussion was held about the financial statements and the budget. They talked about when last year's budget ended and this year's started and when the final cut-off is for last year's budget. The LGIP was discussed and it is still low. The board also wanted to make sure that the district is sending the library monthly bills. The library hasn't received a bill for three months.

A motion was made by Kerry Christiansen and seconded by Sydnee Hale to accept the financial statements as printed. All the board members present voted aye. Motion passed 4-0.

VI) CD Renewal

Two CD's at Idaho Central Credit Unit are up for renewal at the end of this month. Both are six-month CD's. The difference in interest rates between the six-month CD and the one-year CD was discussed. The board would like to renew both CD's for a year to get the better interest rate. Kerry will take care of renewing the CD's by the end of this month. At the next meeting, they will discuss what to do with money that is in the savings account, whether to keep it there or move some over to a CD.

Sydnee Hale moved to take the six-month CDs that are expiring and put them both into one-year CD's and leave the savings at ICCU as is until the February board meeting. Jason Millan seconded. All the board members present voted aye. Motion passed 4-0.

VII) Board Concerns/Follow Up

Sherilynn expressed appreciation to her staff at the library. They have been working hard to help especially with the Family Nights.

VIII) Librarian Update

Superintendent Kress and Principal Carter expressed to Sherrilynn that they have been hearing good things about the library and the good things that it offers to students and the community. Sherrilynn also relayed to the board that book club and family nights are going well. She is in need of a special events team to help at book club and family nights and will be hiring a couple of students to help out. The "Let's Talk About It" group is getting ready to start up again. The old Christmas trees have been sold. In the future, the board would like to do a library giving tree to give away books to supplement the giving tree at the high school and more conversation will be had in the future before Christmas next year.

IX) Executive Session:

Under Idaho Code 74-206 (1) (b), personnel issues, Sydnee Hale moved and Kerry Christiansen seconded to go into Executive Session. A roll call vote was taken: Sydnee Hale, aye; Jay Millan, aye; Kerry Christiansen, aye; and Josh Sorensen, aye. Motion passed 4-0.

The board went into Executive Session at 6:20 p.m. Also attending Executive Session was Sherrilynn Bair, Library Director and Terisa Coombs, Board Clerk. Personnel items were discussed until 6:28 p.m.

Return to Regular Session:

Vice Chair Jay Millan recessed Executive Session and the board went back into Regular Session.

X) Action Item:

Sydnee Hale moved and Kerry Christiansen seconded to have payment to the classified employees who are paid with library funds the additional amount as calculated by the business office in the district. All the board members present voted aye. Motion passed 4-0.

Kerry Christiansen made a motion to approve a raise for Employee A and Employee B. Jay Millan seconded. All the board members present voted aye. Motion passed 4-0.

XI) Adjourn:

Sydnee Hale moved and Josh Sorensen seconded that the meeting be adjourned.

The meeting adjourned at 6:30 p.m.

The next regular board meeting will be February 6, 2023 at 5:45 p.m. at the library.

ATTEST:

2-6-2023
Date