

Snake River School/Community Library District
Board of Trustees Meeting
October 9, 2023

I) Welcome and Call to Order:

The library board meeting was called to order at 5:45 p.m. by Chairman Natalie Raymond. Also attending were Kerry Christiansen, Lon Harrington, Jason Millan, Library Director Sherrilynn Bair and Board Clerk Terisa Coombs. Sydnee Hale arrived at 5:50 p.m.

II) Pledge of Allegiance

Lon Harrington opened the meeting with the Pledge of Allegiance.

III) Approval of Agenda:

A motion to approve the agenda was made by Kerry Christiansen and seconded by Lon Harrington. All the board members present voted aye. Motion passed 4-0.

IV) Approval of Minutes

Lon Harrington moved and Kerry Christiansen seconded to approve the minutes of August 7, 2023 and August 21, 2023 as presented. All the board members present voted aye. Motion passed 4-0.

V) Financial Statements

A discussion was held about the financial statements. Director Bair talked with the bank and the interest rate on the money market will be increasing to 4+%. There was also a finance charge of \$95 and also a late fee of \$39. There was a misunderstanding and there will be a credit shown on the next statement. There was also discussion on spending authority and how much can be spent before the library board needs to approve it. Director Bair will look at the bidding and purchasing policy and bring it to next board meeting. The board would also like to move some money into the money market/LGIP.

A motion was made by Kerry Christiansen and seconded by Lon Harrington to accept the financial statements as printed and also to move \$60,000 from the checking account at Zions Bank to the LGIP account. All the board members present voted aye. Motion passed 5-0.

VI) Board Concerns/Follow Up

There is a meeting at the Blackfoot Library on October 12th at 7 p.m. Other library districts in the area will also be present as well as state representatives. The meeting creates a venue for library boards to discuss issues with the area state representatives.

The process of removing books from the library was discussed and Director Bair feels that there is a good support system in place and staff have been trained to help patrons understand the steps.

The board would also like to review the Internet Online Access Policy.

There has been an increase in poster prices and Director Bair would like to increase the prices. This was discussed and she will look into fee increase requirements.

VII) Librarian Update

The library will be holding their annual Halloween Harry Potter Night on October 30th.


VIII) Adjourn:

Lon Harrington moved and Jason Millan seconded that the meeting be adjourned.

The meeting adjourned at 6:25 p.m.

The next regular board meeting will be December 4, 2023 at 5:45 p.m. at the library.

ATTEST:



Clerk

12/4/23
Date



Chairman

*original signed
minutes available
at the library*