

Snake River School/Community Library District
Board of Trustees Meeting
October 6, 2025

I) Welcome and Call to Order:

The library board meeting was called to order at 5:54 p.m. by Jason Millan. Also attending were Syd Hale, Kerry Christiansen was present by phone from 5:45-5:55 p.m., and Toni Ibarra arrived to the meeting at 5:55 p.m. Library Director Sherrilynn Bair and Board Clerk Terisa Coombs were also present. Natalie Raymond was absent.

II) Prayer or Pledge of Allegiance

Jason Millan opened the meeting with the Pledge of Allegiance.

III) Approval of Agenda:

A motion to approve the agenda was made by Syd Hale and seconded by Kerry Christiansen. All the board members present voted aye. Motion passed 3-0.

IV) Approval of Minutes

Syd Hale moved and Kerry Christiansen seconded to approve the minutes of August 4, 2025 as presented. All the board members present voted aye. Motion passed 3-0.

V) Financial Statements

The board spent time reviewing the financial statements. Sherrilynn noted that a recent \$50,000 transfer from the Zions Bank account to the LGIP was completed but did not appear on the current financial statements. The library also paid in full for new cabinets; the school district will reimburse half because the project qualifies as a capital improvement on district property. Additionally, the most recent credit card bill was paid directly from the Square account instead of transferring funds between accounts first, since both accounts are at the same bank and this simplifies the process. The change does not affect budget coding or record-keeping.

A motion was made by Syd Hale and seconded by Jason Millan to accept the financial statements as printed. All the board members present voted aye. Motion passed 3-0.

VI) Board Concerns/Follow Up

There were no board concerns or any follow up items.

VII) Librarian Update

The annual audit is scheduled virtually for December 15. Sherrilynn and Erin will prepare and submit all required documents in advance; the audit is typically straightforward.

Upcoming family nights, story times, and next summer's reading program schedules were shared.

Thanksgiving hours will be adjusted: the library will close at noon on the 26th and remain closed on the 27th and 28th.

Required annual registrations (SAM.gov and the local government registry) are being updated. Budget figures will be corrected and finalized; the L2 revenue is about \$74,000 this year, with increased salary allocations helping balance the overall budget.

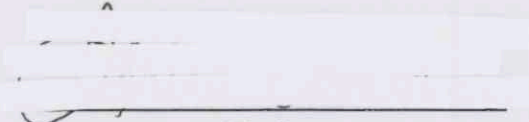
VIII) Adjourn:

Syd Hale moved and Toni Ibarra seconded that the meeting be adjourned.

The meeting adjourned at 6:10 p.m.

The next regular board meeting will be December 1, 2025 at 5:45 p.m. at the library.

ATTEST:


Clerk

12-01-25
Date


Chairman

Signed Copies available upon request