

Snake River School/Community Library District
Board of Trustees Meeting
October 17, 2022

I) Welcome and Call to Order:

The library board meeting was called to order at 5:30 p.m. by Chairman Natalie Raymond. Also attending were Sydnee Hale, Kerry Christiansen, and Jason Millan. Josh Sorensen arrived at the meeting at 5:40 p.m. Also attending were Library Director Sherrilynn Bair and Board Clerk Terisa Coombs.

II) Pledge/Prayer

Kerry Christiansen opened the meeting with the Pledge of Allegiance.

III) Approval of Agenda:

A motion to approve the agenda was made by Kerry Christiansen and seconded by Jason Millan. All the board members present voted aye. Motion passed 4-0.

IV) Approval of Minutes:

Jason Millan moved and Kerry Christiansen seconded to approve the minutes of August 4, 2022 as they have been written. All the board members present voted aye. Motion passed 4-0.

V) Financial Statements

A lengthy discussion was held about the financial statements and reconciliation. The board took some time to review them. Erin Polatis, bookkeeper, made the changes that the board asked for and it has been a learning process for everyone. Discussion was held about some of the different accounts. Mrs. Polatis and Library Director Sherrilynn Bair discussed the process of purchasing and reconciliation and are continuing to fine-tune things.

A motion was made by Sydnee Hale and seconded by Kerry Christiansen to accept the financial statements as printed. All the board members present voted aye. Motion passed 5-0.

VI) Set Board Meeting Schedule

Because of the recent requirements of meeting every other month, the board had a discussion about setting a schedule. They would like to meet the first Monday of the even months at 5:45 p.m. At the annual meeting in June 2023, they will decide if they want to continue with this schedule or change it.

Kerry Christiansen moved that the regular meetings be held on the first Monday of the even months with the next meeting being on December 5, 2022. Jason Millan seconded. All the board members present voted aye. Motion passed 5-0.

VII) Board Concerns/Report on Actions and Assignments

Sydnee Hale asked about AR Reading testing at the library and the concerns she has. Some improvements were discussed. Sherrilynn has set up a time with the Idaho Library Commission who is coming to train the building librarians on AR Reading and how they can help students in the library.

VIII) Librarian Update

Shannon Hons, Assistant Librarian, who is over the Harry Potter Library Night in October, passed out invitations to the board. They are in need of many volunteers and asked the board that if they could help with some of the stations. It will be October 31, 2022 from 5:30 to 7:00 p.m. Sherrilynn also invited the board to come enjoy story time during the week. November 28, 2022 will be the next family night. They

will be doing the Polar Express and are really excited. They will not be doing a tree lighting this year and will be doing a silent auction to give the trees away to the highest bidder at the Fine Arts Night on November 29th. Lastly, for his senior project, Talon Martin will be updating the little libraries. He will be taking one a month and update them and keep it stocked with books.

IX) Adjourn:

Kerry Christiansen moved and Sydnee Hale seconded that the meeting be adjourned.

The meeting adjourned at 6:15 p.m.

The next regular board meeting will be December 5, 2022 at 5:45 p.m. at the library.

ATTEST:



Clerk



District Director



Vice Chairman