

**Snake River School/Community Library District**  
**Board of Trustees Meeting**  
**February 3, 2025**

**I) Welcome and Call to Order:**

The library board meeting was called to order at 5:47 p.m. by Chairman Natalie Raymond. Also attending were Kerry Christiansen and Toni Ibarra. Syd Hale and Jason Millan were absent. Library Director Sherrilynn Bair was also present. Sherrilynn extended a welcome to Toni Ibarra, who is the new member of the board.

**II) Pledge of Allegiance**

Kerry Christiansen opened the meeting with the Pledge of Allegiance.

**III) Approval of Agenda:**

**A motion to approve the agenda was made by Kerry Christiansen and seconded by Natalie Raymond. All the board members present voted aye. Motion passed 3-0.**

**IV) Approval of Minutes**

**Kerry Christiansen moved and Natalie Raymond seconded to approve the minutes of December 2, 2025 and December 11, 2025 as presented. All the board members present voted aye. Motion passed 3-0.**

**V) New Hire**

Morgan Kroff was hired to work evenings and Fridays from 3-7 p.m. as an assistant librarian. She will be doing book club and is really excited.

**Kerry Christiansen made a motion to approve the new hire. Toni Ibarra seconded. All the board members present voted aye. Motion passed 3-0.**

**VI) Financial Statements**

A discussion was held about the financial statements.

**A motion was made by Kerry Christiansen and seconded by Toni Ibarra to accept the financial statements as presented. All the board members present voted aye. Motion passed 3-0.**

**VII) Board Concerns/Follow Up**

There were no concerns or follow up items.

**VIII) Librarian Update**

Sherrilynn gave a librarian update.

Seat 2, currently held by Natalie Raymond, and Seat 3, currently held by Syd Hale, are up this year. Sherrilynn explained that if they are interested in running again, the paperwork will be available soon and is due March 21, 2025. She also explained that the terms of library trustees have changed from six-year terms to four-year terms beginning with the next time their seat is up.



The library is hosting Tech Thursdays. It is an open house for the community to help those who are having technology or Libby challenges. They are partnering with Idaho State University.

Sherrilynn also discussed “banking hours” and would like to have a policy discussing the process. Kerry does not like the idea of banking hours because of the possible abuse that might happen. Sherrilynn would like to have the board think about what a policy would look like.

Sherrilynn has asked for bids for shelves and closets in the community room and will be meeting with someone for quotes soon.

The board is interested in training from Clay Ritter from ICFL. Sherrilynn will try to set that up.

**IX) Adjourn:**

**Kerry Christiansen moved and Toni Ibarra seconded that the meeting be adjourned.**

The meeting adjourned at 6:15 p.m.

The next regular board meeting will be April 14, 2025 at 5:45 p.m. at the library and trying to have training either before or after the board meeting.

**ATTEST:**

Clerk	Date	Chairman

**Signed copies available in the Director's  
office upon request.**